

**Oakland School for the Arts**

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**Minutes of the Oakland School for the Arts  
Regular Meeting of the Board of Directors  
May 16, 2018, 6:15 PM  
Newberry ~ School of Instrumental Music Room 408  
1920 Telegraph  
Oakland, CA 94612**

- 6:15 pm Call to Order/Roll Call/Establish of Quorum Ms. Eisen**  
**\*Quorum Established**  
*Present:* Mike Barr, Steven Borg, Elise Darwish, Jonathan Dharmapalan, Rebecca Eisen, Randi Gallenson (Protopappas), Buddy James, Bruce Lawrence MD, Theresa Mak, Milica Mitrovich, Dr. Dianne Woods  
*Absent:* Ken Brooks, Lucella Harrison, Carol Isen, Matthew Novak
- 6:16 pm Public Comment Ms. Eisen**  
BOD member, Steven Borg, acknowledged that Board Chair, Rebecca Eisen received an Honorary Doctorate degree in Arts from Holy Names College.
- 6:17 pm Consent Agenda Ms. Eisen**
  - **Approval of Minutes from Board Meeting of March 28, 2018**
  - **Resolution 2018-004: Approval of Educator Effectiveness Grant**
  - **Resolution 2018-005: Approval of CTE Local Plan**
  - **Resolution 2018-006: Request to submit Federal Program Waiver for Carl D. Perkins Education Act**
  - **Resolution 2018-007: Approval of Spending from Education Protection Account (EPA)**

M/S/A unanimously
- 6:18 pm Local Control & Accountability Plan (LCAP) Presentation Mr. Faustine & Ms. Douglass**  
The LCAP is required to qualify for funding under the Local Control Funding Formula (LCFF).  
Every school in CA has an LCAP, which is updated annually and written ‘fresh’ every 3-5 years. The BOD is required to vote on the plan. It identifies school-wide goals and the expenditures needed to reach these goals.  
Action items of the LCAP are:
  - ✓ Closing the achievement gap
  - ✓ Engaging students; reducing absenteeism and suspension
  - ✓ Providing a comfortable & safe school climate
  - ✓ Increasing parent involvement
  - ✓ Raising academic standards, including a focus on English Language Learners (ELL)
  - ✓ Providing course access

OSA is fully ADA accessible. Anyone in need of assistance or information should contact Lori Cheatham at [lcheatham@oakarts.org](mailto:lcheatham@oakarts.org) or 510-873-8803.

Members of the public may address the Board of Directors on any topic relevant to OSA. There is no requirement sign in. OSA reserves the right to limit the number of speakers

- ✓ Providing basic services, including facilities, qualified teachers, and instructional materials

**Action: Vote on Resolution 2018-008 Approval of LCAP**

M/S/A unanimously

**6:35 pm**

**Committee Report ~ Finance**

**Mr. Faustine**

- **2017/18 Financial Report**

Currently projecting a 0.3% operating deficit at 6/30/18 (~ \$31,000). Enrollment variance and student illness cut into average daily attendance (ADA) figures. The ability to manage this more closely as we move forward is being addressed. Career Technical Education (CTE) program for faculty is currently an expense but we will be receiving funding through Measure N. The Governors Gala generated \$700,000 but there was a shortfall in budgeted fundraising. Managing of expenses has been diligent.

- **Discussion of 2018/19 Budget**

The 1<sup>st</sup> draft of the Budget was reviewed. Expenses are projected to rise 4.9%.

The budget assumes:

- ✓ Cuts to non-educational administration
- ✓ Increased student attendance
- ✓ Increase family participation in the Annual Fund
- ✓ Measure N money from OUSD
- ✓ 5% increase in fundraising from what was achieved in 2017/18
- ✓ Two new positions: Chief Academic Officer (CAO) and Major Gifts Officer
- ✓ No net increase in educational FTE's

Funding gap is projected to be approximately \$1.6M; roughly the amount that Art Faculty salaries equal. The budget can be balanced with additional fundraising from the board.

Other avenues being pursued are:

- ✓ Pursuing additional Mental Health dollars for Special Ed (SpED)
- ✓ Receiving small increases in State & Federal SpED rates
- ✓ Pathway & CTE initiatives qualify for additional State & Local funding
- ✓ Effective fundraising to cover expenses and build our reserves
- ✓ Additional reduction in non-educational admin staff.
- ✓ Maintaining current teaching staff
- ✓ Teachers will get the 2% step increase.
- ✓ High salaried non-educational staff receive no raise (3<sup>rd</sup> year in a row)
- ✓ BOD to develop an approach to increase their philanthropic impact

OSA currently receives revenue from electronic billboards. This revenue source stops in 2026. It is unclear if the Governor's Gala will continue beyond this year. There is discussion to have Governor Brown host a smaller gala next year. Hiring a Major Gifts Officer should greatly increase fundraising income through major gifts and grants.

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**Action Items:**

The BOD gives permission to begin the search for a Major Gifts Officer

The Development Committee needs to meet before the June BOD meeting

**8:00 pm**

**Adjournment**

**Ms. Eisen**

**BOARD CERTIFICATION**

I, Carol Isen, Secretary of Oakland School for the Arts Board of Directors do hereby certify that the foregoing is a true and correct copy of the minutes of Oakland School for the Arts Board of Directors Regular Meeting held on May 16, 2018 as approved by the attending members.

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Signature

Date

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